## Urea Cycle Disorders (UCD) Patient Assistance Programs



### What is the purpose of this program?

**NORD's Urea Cycle Disorders (UCD) Patient Assistance Programs** offer eligible individuals diagnosed with UCD financial support when faced with limited resources to pay for:

- out-of-pocket healthcare costs, and/or
- diagnostic testing costs, and/or
- the purchase of medical foods and supplements, and/or
- unexpected emergency expenses

# Who is eligible to apply for NORD's Urea Cycle Disorders Assistance grants?

These programs are designed to help patients who:

- Are a United States citizen or U.S. resident of six (6) months orgreater with evidence of residency such as a utility bill showing the patient's name and address
- Have a diagnosis of Urea Cycle Disorder or under evaluation for diagnosis of UCD
- Fall within the Program's financial guidelines and adhere to application requirements that are set in advance by NORD

### What kinds of assistance can I request from NORD?

NORD programs can assist eligible individuals/families with expenses in a number of categories:

- <u>The UCD Copay Program</u> assists eligible individuals who have health insurance with funding to cover health insurance deductibles, copayments & coinsurance costs associated with the care of Urea Cycle Disorders.
  - Some examples of these expenses may be:
    - medical expenses paid toward health insurance deductible
    - copayment for physician prescribed medical foods or supplements
    - out-of-pocket cost for a medical office or Emergency Room visit
    - a coinsurance payment for a consult with a UCD specialist
  - This program does not assist with copayments for medications
- <u>The UCD Medical Assistance Program</u> assists eligible individuals who are uninsured, or for whom coverage has been denied with out-of-pocket costs for medical expenses such as medical visits, laboratory & diagnostic testing, physician prescribed medical foods & supplements and other specific medical expenses for the treatment of UCD. Additionally, mileage for travel to & from a UCD medical related appointment may be reimbursed in this program. Medication costs are not covered.
- <u>The UCD Diagnostic Testing Assistance Program</u> offers to public and privately insured patients, and uninsured and underinsured who meet established eligibility requirements, financial support with out-of-pocket costs, insurance deductible and co-payment/co-insurance costs associated with diagnostic testing for considered diagnosis of a Urea Cycle Disorder.
- <u>The UCD Emergency Relief Program</u> assists eligible individuals with the cost of unexpected or emergency non-medical expenses that cannot be afforded without short-term assistance.
  - Some examples of these expenses may be the cost of repair for a car or major appliances, unexpected utility costs or cell phone bill that cannot be afforded due to lost wages from time off related to care of ill family.
  - Other types of emergency requests will be considered on an individual basis.



### What is NORD?

The National Organization for Rare Disorders (NORD), a 501(c)(3) organization, is an independent charity dedicated to the identification, treatment and cure of rare "orphan" diseases such as UCD through education, advocacy, research and patient service programs.

NORD was founded by families struggling to obtain access to treatments and whose advocacy for change led to the passage of the Orphan Drug Act in 1983. NORD assists eligible patients (those with medical and financial needs) in affording the treatments and medical services their healthcare professionals have prescribed.

Funding for NORD comes from a variety of sources including corporate donations, foundation grants, public contributions, and membership dues.

## Is there a fee for applying for assistance?

No, NORD does not charge our applicants when applying for help.

### Once a patient is accepted into the assistance program(s) how long are they eligible?

Copay and Medical Assist awards are issued for a calendar year.

Emergency Relief awards are offered as payment support for a one-time capped emergency need.

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### What is the application process?

Awards are granted on a first come, first served basis to eligible individuals. Patients may be referred to the program by their health care provider, their case managers, or they may self-refer. The RareCare® Patient Services Representative will guide the applicant through the application process, verify eligibility for inclusion in the Urea Cycle Disorders Program(s), determine financial eligibility using our Electronic Income Verification System (EIV) and award assistance.

## What happens if an applicant does not meet the criteria of the Electronic Income Verification?

The RareCare<sup>SM</sup> Patient Services Representative will offer to e-mail, fax, or mail the brief program application and disclosure forms to the patient. The applicant may then complete the application, sign the disclosure form, provide the appropriate financial documentation to verify financial need, and return them via fax, email, or USPS mail.

# How long before a decision is made on an application for assistance?

The application decision process can take as few as 5 minutes over the telephone. Applications completed and submitted via email, fax or US mail will be processed within three (3) business days of receipt.

### Is there a limit to a patient's financial award?

A decision to place a "cap" on funding or limit the scope of assistance to beneficiaries is at NORD's discretion and is determined based on the amount of donations made to the fund, as well as the anticipated volume of applicants expected to utilize the program, and their anticipated financial need.

#### How do I apply for assistance from NORD's Urea Cycle Disorder Patient Assistance Programs

Phone: 877.333.1860 Fax: 203.405.0802 e<u>-mail: UCD@rarediseases.org</u>

9am - 7pm (E.S.T.) Mon - Thurs and 9am - 6pm Fri

US MAIL to: NORD Attention: UCD Assistance Program 55 Kenosia Avenue, Danbury, CT 06810

#### How does the payment or reimbursement process work?

Copay and Medical Assist awards may be prepaid by NORD with appropriate documentation or reimbursed to the patient in accordance with appropriate receipts and documentation.

Emergency Relief awards will either utilize a NORD issued debit card allowing authorized purchases or will reimburse the patient directly for their approved expenses.

All claims submitted for reimbursement must be provided within 30 days and include receipts or other evidence of payment, such as a credit card statement.

Reimbursements will be made within ten (10) business days of receipt by NORD.

#### Are there expenses which cannot be covered by NORD'S <u>Emergency Assistance</u> <u>Program</u>?

Yes, NORD's goal is to be as flexible as possible in regards to patient's emergency needs, but some expenses which are not permissible by law are:

- Federal, state, or local tax payments, including property taxes, child support payments, legal fines and/or fees
- Luxury goods and services or vacation costs are not eligible for consideration

NORD does not recommend or endorse any particular medical treatment but encourages patients to seek the advice of their clinicians. Donations to NORD for this and other programs may be made by contacting NORD at **rarediseases.org**.